

Minutes of the Academic Audit Committee meeting held at 15.00 hrs on **04th April 2018** at Principal's Room

The following members were present

Dr. Y. Mallikarjuna Reddy

Dr. K. Giribabu

Dr. N. Kumara Swamy

Dr. M.Y. Bhanu Murthy

Dr. P. Sudhakar

Dr. M. KedarMallik

Dr. Ch.V. Suresh

Dr. J. Vijay Kumar

Ms B. SaiJyothi

Ms. T. Jaya Lakshmi

The chairman welcomed the members to the AAC meeting followed by the discussion on the Internal Academic Audits held at various departments on 1st April 2018.

The AAC coordinator presented a report on all internal audits done by the appointed auditors.

Agenda Point 1: Examination Cell

The committee observed that the audit reports on examination cell reports were in order.

Resolution 1: Chairman advised all the department-level examination in-charges to become more vigilant and able to organize the data at their purview.

Agenda Point 2: Internships

Members discussed on various internship activities and their quality.

Resolution 2: Chairman advised the concerned HODs, T&P in-charge Internship Cell in-charges to mandate internships for all students during summer break or inter-semester breaks.

Agenda Point 3: Entrepreneurship & Innovation Cell

The committee observed that the audit reports on I&EDC cell reports were in-line with institutional vision and mission.

Resolution 1: Chairman advised all the department-level In charges of I&EDC faculty to motivate more students to participate in I&EDC activities. HoDs mentioned that UIF team is organizing frequent Design Thinking and Innovation workshops, Hackathons to motivate the students.

Agenda Point 4: Laboratories

Members discussed on the performance of laboratories in various departments and their utilization along with quality of additional experiments conducted and etc. HoDs mentioned that many laboratory courses are equipped with additional experiments as suggested by the concerned Module Coordinators.

Resolution 4: Chairman advised the concerned HODs, to motivate the students to do more out-of-the-syllabus experiments which are close to mini-

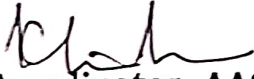
projects to increase the utilization of laboratories as well as the skills of students in that laboratory.

Agenda Point 5: Central Facilities

Members discussed on the current status of Central Facilities and their usability.

Resolution 5: Chairman advised the all HODs to increase the usage of central facilities such as Laboratories and Central Library by the students beyond college hours. All committee unanimously opined that the utilization of central facilities must be increased even further by motivating the students to stay beyond college hours in the campus.

The committee meeting ended with a note to meet again with updated reports on 02nd Jan 2019. However, in the mean while the department level AAC activities will undergo as per the plan to check the quality of processes executing in the institute.



Coordinator, AAC

Convenor IQAC

Vasireddy Venkatadri Institute of Technology
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Chairman, AAC